

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, December 16, 2024 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, December 16, 2024 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Upthegrove. Mr. Upthegrove led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Lisa Robinson
Andrea Faulkner
Erica Malone
Megan Anderson
Craig Maddux
Richard Oakes
Danielle Snyder
Rebecca Palmer
Tim Wiseman
April Self
Kim Hays
Jake Hays

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)
Added Addendum –

Item #8 TREASURER’S REPORT - Mrs. Mullins

- D.** The Treasurer recommended the employment of Adam Bailey as a substitute teacher.

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the November 25, 2024 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2024-76

Mrs. Lynch moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, abstain; Mrs. Downing, yea; Mrs. Lynch, yea Mr. Upthegrove, yea

(4 yeas)

(1 abstention)

President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Cherry Hill Primary School – Mr. Craig Maddux and Mrs. Megan Anderson**
- **Board Legislative Liaison Report – Zach Camp**

SUPERINTENDENT’S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Resignations:

1. Ray Emrick – Custodian, due to retirement, effective February 14, 2025
2. Tristan Hammock – Educational aide, effective December 13, 2024
3. Rhonda Howland – Cook, effective December 9, 2024

B. Employment:

1. Hugh Smith – Intervention specialist at Belle Aire Intermediate School, effective January 6, 2025
2. Kyle Hoppes – Bus driver in training, effective November 20, 2024
3. Kevin Evans - \$750.00 stipend for high school musical sound and \$250.00 stipend for high school musical make-up
4. Katie Kasberg - \$500.00 stipend for high school musical set design, build and paint
5. Katie Manns - \$500.00 stipend for high school musical choreography

The Superintendent recommended the following operational items:

- C. Compensation for Board of Education Members:** This was recommended at the maximum rate authorized by law for the calendar year of 2025.

D. Rental and Facility Use Requests:

1. Melissa Chapman-Marting, representing Terrie's Dance Spectrum, LLC, requested use of the historic auditorium on Friday, June 6 and Saturday, June 7, 2025 for their rehearsal and dance recital. The rental amount of \$315.00 has been paid and an updated liability policy has been requested before the event.

E. Policies: The following policies are recommended for adoption:

- Bylaw 0100 – Definitions (revised)
- Bylaw 0142.1 – Oath (revised)
- Bylaw 0151 – Organizational Meeting (revised)
- Bylaw 0152 – Officers (revised)
- Bylaw 0155 – Presiding Officer (technical correction)
- Bylaw 0163 – Presiding Officer (technical correction)
- Bylaw 0164 – Notice of Meetings (revised)
- Bylaw 0165 – Board Meetings (new)
- Bylaw 0165.01 – Regular Meeting (rescind)
- Bylaw 0165.2 – Special Meetings (rescind)
- Bylaw 0166 – Agendas (new)
- Bylaw 0167.2 – Executive Session (renumbered)
- Bylaw 0167.7 – Use of Personal Communication Devices (renumbered/revised)
- Bylaw 0173 – Board Officers (rescind)
- Policy 1130/3113/4113 – Conflict of Interest (revised)
- Policy 2265 – Protection of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology (new)
- Policy 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities (revised)
- Policy 4121 – Criminal History Record Check (revised)
- Policy 5131 – Student Transfers (revised)
- Policy 5136 – Personal Communication Devices (revised)
- Policy 5200 – Attendance (revised)
- Policy 5500 – Student Conduct (revised)
- Policy 5780 – Student/Parent Rights (revised)
- Policy 6110 – Grant Funds (revised)
- Policy 6111 – Internal Controls (revised)
- Policy 6112 - Cash Management of Grants (revised)
- Policy 6114 – Cost Principles – Spending Federal Funds (revised)
- Policy 6220 – Budget Preparation (revised)
- Policy 6320 – Purchasing and Bidding (revised)
- Policy 6325 – Procurement – Federal Grants/Funds (revised)
- Policy 6460 – Vendor Relations (revised)
- Policy 6550 – Travel Payment & Reimbursement/Relocation Costs (revised)

- Policy 7310 – Disposition of Surplus Property (revised)
- Policy 7450 – Property Inventory (revised)
- Policy 7530.01 V1- Cellular Telephone Allowance (revised)
- Policy 7530.02 – Staff Use of Personal Communication Devices (revised)
- Policy 7540.03 – Student Technology Acceptable Use and Safety (revised)
- Policy 7540.04 – Staff Technology Acceptable Use and Safety (revised)
- Policy 7540.09 – Artificial Intelligence (“AI”) – (new)
- Policy 8310 – Public Records (revised)
- Policy 9160 – Public Attendance at School Events (revised)

The Superintendent recommended the approval of the following athletic items:

F. Athletic Supplemental Contract Employment:

The following personnel were recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons may have applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals may be recommended. All coaching recommendations are subject to holding valid pupil activity permits.

1. Tracy Tyree – 8th grade girls basketball coach, effective December 4, 2024
2. Brian Yeazel – Head baseball coach
3. Allen Hoosier – Reserve baseball coach
4. Brian Ream – Head boys tennis coach
5. Louis Reid – Head boys and girls track coach
6. Trevor Patton – Head softball coach

Motion 2024-77

Dr. Camp moved to accept the Superintendent’s report A-F.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the motion carried.

TREASURER’S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended the approval of the financial report for November 2024.
- B. The Treasurer recommended acceptance of the following donations:

1. \$4.00 – Board Member Support
 2. \$5.00 – L-H Battery Company, the LGES – Honda joint venture battery plant - Robotics
 3. \$50.00 – Wall Dentistry – Bowling
 4. \$50.00 – Kristi Lynch-Ott – Bowling
 5. \$50.00 – M&M Fasteners – Bowling
 6. \$50.00 – Ryan Weller – Robotics
 7. \$81.74 – Palaskas Scholarship
 8. \$100.00 – The Rusty Keg - Bowling
 9. \$100.00 – Creative Financial Solutions – Bowling
 10. \$100.00 – Center Pizza – Bowling
 11. \$100.00 – Smith-Feike-Minton– Bowling
 12. \$100.00 – Brian Petitt Fayette Financial – Bowling
 13. \$150.00 – Shane McMahon State Farm – Bowling
 14. \$150.00 – Marquee Construction – Bowling
 15. \$190.40 – Zach and Megan Camp – Bowling
 16. \$200.00 – New Wave Prosthetics Inc. – Robotics
 17. \$250.00 – Keyfactor, Inc. – Robotics
 18. \$250.00- VFW – Boys Basketball
 19. \$500.00 – Herron Financial Group – Bowling
 20. \$500.00 – Alpha Delta State Ohio Educational Foundation – Weight Room Improvement/ Marlin Ellis
 21. \$500.00 – Epifano, L.L.C. – Athletics
 22. \$686.44 – McDonald’s Digital Fundraiser – Athletics
 23. \$1,000.00 – Valero – HS science for microscopes
 24. \$1,200.00 – Fraternal Order of Eagles Fayette County Aerie 423 – Wash Middle School for Washington DC T-shirts
 25. \$2,000.00 – Eagles – Boys Basketball
 26. \$2,000.00 – VFW - Bowling
 27. \$2,000.00- Fayette Aerie 423 Fraternal Order of Eagles - Bowling
 28. \$3,500.00 – VFW – Wrestling
 29. \$3,670.00 – Joseph White – White Scholarship
- C.** The Treasurer recommended the acceptance of the following funds:
1. \$142.64 – Title IIA Improving Teacher Quality
 2. \$1,659.86 – CLSD Literacy Subgrant
 3. \$2,800.00 – Elementary and Secondary School Emergency Relief Fund
 4. \$3,387.52 – McKinney-Vento Homeless Assistance Program
 5. \$41,070.14 – Improving Teacher Quality
 6. \$66,608.49 – Public School Preschool
 7. \$124,542.07 – IDEA Part B Grants
 8. \$191,872.70 – Title I Disadvantaged Children
- D.** The Treasurer recommended the employment of Adam Bailey as a substitute teacher.

Motion 2024-78

Mr. Chrisman moved to accept the Treasurer's report A-D.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea (5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

Update on window project

NEW BUSINESS (Agenda Item 11)

- A. President Pro-tem** - The board members appointed a president pro-tem for the organizational meeting taking place on January 13, 2025 at 7:00 PM at the Board Office, 306 Highland Ave., Washington Court House.

Motion 2024-79

Mrs. Lynch nominated Mr. Chrisman as president pro-tem for the January organizational meeting.

Mr. Upthegrove seconded the nomination.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea (5 yeas)

President Upthegrove declared the motion carried.

- B. Board Meeting Dates for 2025:** Monday, January 13 (organizational), Monday, February 24, Monday, March 24, Monday, April 28, Monday, May 19, Monday, June 23, Monday, July 28, Monday, August 25, Monday, September 29, Monday, October 27, Monday, November 24, Monday, December 15. All meetings will be held at 306 Highland Avenue at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make a reasonable accommodation for a disabled person to be able to participate in this activity.

Motion 2024-80

Mr. Chrisman moved to accept the Board Meeting Dates for 2025.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea
(5 yeas)

President Upthegrove declared the motion carried.

ADJOURNMENT (Agenda Item 12)

Motion 2024-81

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 7:47 PM

ATTEST
President



Treasurer

